

EDUCATIONAL SERVICE CENTER OF MEDINA COUNTY
Regular Meeting of February 27, 2023
124 West Washington Street, Medina, Ohio

CALL TO ORDER

President Weglewski called the meeting to order at 6:04 p.m.

ROLL CALL

The following members were present for the roll call: Dr. Clarke, Mr. Consiglio, Mr. Matson, and Mrs. Weglewski.

Mr. Ravanelli joined the Board meeting at 6:27 p.m.

23-02-29 Motion by Dr. Clarke and seconded by Mr. Matson to approve the minutes of the January 9, 2023 Organizational and Regular board meetings and February 3, 2023 Special board meeting as presented.

VOTE: Dr. Clarke, yes; Mr. Matson, yes; Mr. Consiglio, yes; Mr. Ravanelli, yes; Mrs. Weglewski, yes.

RECOGNITION OF VISITORS- Cari Wiley

PUBLIC PARTICIPATION

All meetings of the Board will be open to the public.

In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation will be permitted at each meeting. Each person addressing the Board will give his/her name and address. If several people wish to speak, each person will be allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board.

STAFF PRESENTATION – CARI WILEY-HUMAN RESOURCES DEPARTMENT

TREASURER'S REPORT – Treasurer Gregory

- A. Fund Statement – January 2023
- B. Reconciliation – January 2023
- C. Investment Review and Redtree Report– January 2023
- D. Revenue and Expenses Update – February 2023 – show board change orders
- E. List of Bills Paid – January 2023.
- F. Next Governing Board Meeting – March 27, 2023.

SUPERINTENDENT'S REPORT

- A. Meetings Attended
- B. Building Update
- C. Top Scholars Dinner – April 17 at 6:00 p.m.
- D. Staff Recognition Dinner – April 24 at 6:00 p.m.

BOARD MEMBERS' REPORTS

- A. Legislative Liaison – Mrs. Weglewski updated the board on the Biennium budget. Changes to the State Board of Education and removing the homestead reduction for property taxes. New state proposed bill to update technology devices for school owned devices.
- B. Student Achievement Liaison – Mr. Ravanelli updated the board that the Alternative school graduated three new students. A total of eight graduates for the 22/23 school year. The 65th Solo and Ensemble Festival was held by the ESC in conjunction with different fine art teachers throughout the county.

- C. Policy Committee – Mr. Matson and Mrs. Weglewski updated the board on the three policies up for first reading at this meeting.
- D. Business Advisory Council – Dr. Clarke updated the board on the soft sales program developed by the BAC.

POLICY

First reading of the following policies:

Personal Items Broken/Damaged in the Course of Job Responsibilities (specific designations to be determined) (Attachment A)

Mileage – Staff (DLC, DLC-R, GDL, and Employee Handbook (Attachment B)

DM – Cash in Central Office (Attachment C)

PERSONNEL ITEMS

Motion by Mr. Matson and seconded by Mr. Consiglio to approve resolution numbers 23-02-30, 23-02-31, 23-02-32, 23-02-33, 23-02-34, 23-02-35, 23-02-36.

NEW BUSINESS AND SUPERINTENDENT'S RECOMMENDATIONS

23-02-30 Adoption of the substitute list addendum for the 2022-2023 school year. (Attachment D)

23-02-31 Approve the Educational Service Center of Medina County substitute list for the 2022-2023 school year. (Attachment E)

23-02-32 Employ the following classified staff members for the 2022-2023 school year:

1. Heather Banks, Educational Aide, estimated 1050 hours (estimated 181 days, up to 29 hours per week) at a pay rate of \$17.00 per hour, effective February 13, 2023.
2. Kelly Barrett, Educational Aide, estimated 1050 hours (estimated 181 days, up to 29 hours per week) at a pay rate of \$20.00 per hour, effective February 15, 2023.
3. Joshua Evans, Systems Manager, estimated 2080 hours (estimated 260 days, 8 hours per day) at a pay rate of \$29.72 per hour, effective January 27, 2023.
4. Dennette Jacoby, Van Driver, estimated 1045 hours (estimated 190 days, 5.5 hours per day) at a pay rate of \$15.00 per hour, effective February 6, 2023.

23-02-33 Employ the following certified staff members for the 2022-2023 school year:

1. Dixie Casal, Teacher, reapprove for continued employment (same terms) effective February 25, through May 19, 2023.
2. Jennifer Potter, Teacher, reapprove for continued employment (same terms) effective February 25, through May 19, 2023.
3. Lauren Riggi, Teacher, reapprove for continued employment (same terms) effective February 25, through May 19, 2023.
4. Morgan Will, Teacher, reapprove for continued employment (same terms) effective February 25, through May 19, 2023.

23-02-34 Approve the following change for the 2022-2023 school year.

1. Susanne McWilliams, Sub ASL rate of \$25.00 per hour, effective August 1, 2022.

23-02-35 Approve supplemental stipends for the 2022-2023 school year.

1. Jessica Hunkler, Early Learners Academy, 24 hours at a rate of \$36.50 per hour.

23-02-36 Approve the following resignations for the 2022-2023 school year:

1. Allison Leon, Behavior Technician, effective January 27, 2023.
2. Nicole Rath, RN, effective March 2, 2023.
3. Thomas Sawyer, Jr., Systems Manager, effective February 10, 2023.

4. Kaylyn Sobota, RN, effective February 10, 2023.
5. Stacy Thornburg, Educational Aide. Effective December 16, 2020.
6. Tommie Werner, Van Driver/Van Aide, effective January 27, 2023.

VOTE: Mr. Matson, yes; Mr. Consiglio, yes; Dr. Clarke, yes; Mr. Ravanelli, yes; Mrs. Weglewski, yes.

ACTION ITEMS

23-02-37 Motion by Mr. Consiglio and seconded by Mr. Matson to approve the personal service contracts with the following fine arts contractors: Attachments (F-I)

Amy Dean-Doty	\$98.00
Dan Doty	\$70.00
Steve Hadgis	\$56.00
Alison MacDonald	\$100.00

VOTE: Mr. Consiglio, yes; Mr. Matson, yes; Dr. Clarke, yes; Mr. Ravanelli, yes; Mrs. Weglewski, yes.

23-02-38 Motion by Dr. Clarke and seconded by Mr. Consiglio to approve the Then and Now payment for ABC Therapy OT and OTA Services. (Attachment J)

VOTE: Dr. Clarke, yes; Mr. Consiglio, yes; Mr. Matson, yes; Mr. Ravanelli, yes; Mrs. Weglewski, yes.

23-02-39 The Governing Board asked to have this agenda item removed from the agenda, no board action was taken.

23-02-40 Motion by Mrs. Weglewski and seconded by Mr. Matson to approve the 2023-2024 Service Costs as on file in the Treasurer's Office. (Attachment K)

VOTE: Mrs. Weglewski, yes; Mr. Matson, yes; Dr. Clarke, yes; Mr. Consiglio, yes; Mr. Ravanelli, yes.

23-02-41 Motion by Dr. Clarke and seconded by Mr. Ravanelli to approve the Treasurer Contract renewal with Matthew Gregory effective August 1, 2023 through July 31, 2026. (Attachment L)

VOTE: Dr. Clarke, yes; Mr. Ravanelli, yes; Mr. Consiglio, yes; Mr. Matson, yes; Mrs. Weglewski, yes.

23-02-42 Motion by Mr. Consiglio and seconded by Mr. Matson to accept the following donations:

Royalton Music Center	Solo and Ensemble Festival	\$100.00
Buckeye Local Education Association	Solo and Ensemble Festival	\$100.00
Zion Lutheran Church	Solo and Ensemble Festival	\$50.00

VOTE: Mr. Consiglio, yes; Mr. Matson, yes; Dr. Clarke, yes; Mr. Ravanelli, yes; Mrs. Weglewski, yes.

23-02-43 Motion by Dr. Clarke and seconded by Mr. Ravanelli to approve the following 2022-2023 Service Agreements (ORC 3313.843 and 3313.845) (Attachment M-Q)

Buckeye Local	Nursing DC Trip
Brunswick City	Vocational Support Coach
Medina City	Reading Specialist/Aide
Wadsworth City	Reading Specialist
Wellington Exempt	Behavior Specialist

VOTE: Dr. Clarke, yes; Mr. Ravanelli, yes; Mr. Consiglio, yes; Mr. Matson, yes; Mrs. Weglewski, yes.

23-02-44 Motion by Mr. Matson and seconded by Dr. Clarke to hereby grant the Superintendent of the ESC of Medina County the authority to modify, amend, or supplement Ohio Schools Council Policy 1.1 Section 10 Agreement, Policy 1.3 Section 11 Bylaws, and any other Agreements requiring Ohio Schools Council Assembly approval. These modifications, amendments, and supplements may occur at any regular or special meeting of the Ohio Schools Council Assembly at which a quorum is present. Approval of a modification, amendment or supplement requires a simple majority vote of the quorum. (Attachment R)

VOTE: Mr. Matson, yes; Dr. Clarke, yes, Mr. Consiglio, yes; Mr. Ravanelli, yes; Mrs. Weglewski, yes.

23-02-45 Motion by Mr. Consiglio and seconded by Mrs. Weglewski to approve the transfer of funds for the cash accounts below: (Attachment S)

From: General Fund 001-0000 - \$1,487,248.03	To: 003-9900 - Seville Capital Improvements
From: Special Education 001-9200 - \$9,177.29	To: 001-9201 - Summer Enrichment
From: Medina Trans. Supervisors 001-9320 - \$3190.80	To: 001-9220 - Special Needs Transportation
From: Facility Fund 001-9270 - \$1,392.82	To: 001-9900 - 275 Center St., Seville
From: Gifted Services 001-9100 - \$895.00	To: 001-9500 - Zentangle Certification

VOTE: Mr. Consiglio, yes; Mrs. Weglewski, yes; Dr. Clarke, yes; Mr. Matson, yes; Mr. Ravanelli, yes.

23-02-46 Motion by Mr. Matson and seconded by Mr. Ravanelli to approve the out of state professional development for Becky Williams to attend SAS EVAAS Training in Cary, North Carolina. (Attachment T)

VOTE: Mr. Matson, yes; Mr. Ravanelli, yes; Dr. Clarke, yes; Mr. Consiglio, yes; Mrs. Weglewski, yes.

23-02-47 Motion by Mr. Matson and seconded by Mr. Consiglio to approve the service contract with Jon List for general construction consultation and operations management. (Attachment U)

VOTE: Mr. Matson, yes; Mr. Consiglio, yes; Dr. Clarke, yes; Mr. Ravanelli, yes; Mrs. Weglewski, yes.

EXECUTIVE SESSION

Motion by Dr. Clarke and seconded by Mr. Consiglio to move into Executive Session at 7:12 p.m. for the purpose of:

Considering the promotion of a public employee or official.

VOTE: Dr. Clarke, yes; Mr. Consiglio, yes; Mr. Matson, yes. Mr. Ravanelli, yes; Mrs. Weglewski, yes;

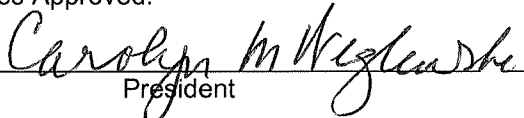
President Weglewski declared the Board out of executive session at 8:01 p.m.

ADJOURNMENT

Motion by Mrs. Weglewski seconded by Mr. Matson to adjourn the meeting at 8:01 p.m.

VOTE: Mrs. Weglewski, yes; Mr. Matson, yes; Dr. Clarke, yes; Mr. Consiglio, yes; Mr. Ravanelli, yes.

Minutes Approved:

	
_____ President	_____ Treasurer

Personal Items Broken/Damaged in the Course of Job Responsibilities

For inclusion in Employee Handbook. We can also consider adding as a separate policy as well.

If an employee's personal property is damaged in the course of their normal work (or as otherwise directed by a supervisor) they may seek reimbursement from the Treasurer's office by completing both an incident report and an emailed request to the treasurer detailing the item and evidence of cost to repair/replace. The request for reimbursement may only be made if the following conditions are met:

The personal property was required for the employee's job (i.e. corrective vision glasses) or was requested by a supervisor to be utilized (i.e. personal cell phone). Personal property which is not required for an employee's job but was otherwise accessible due to employee negligence will not be considered for reimbursement.

The personal property is beyond repair or does not function appropriately. If this requirement is in question the Treasurer shall make the final determination of whether the request for reimbursement for repair or replacement is to be granted.

The reimbursement shall take into consideration the age and condition of the personal property where applicable (i.e. cell phone) with every effort made to make the employee whole. In any case, the Treasurer may request more than one estimate for repair or replacement from the employee.

Mileage - Staff

For inclusion in policies DLC, DLC-R, GDL, and Employee Handbook

Mileage shall be calculated utilizing the following guidelines:

1. Mileage shall not be paid from home to work or the reverse
2. If an employee departs and/or returns directly for a location other than their normal work station (e.g. conference or meeting) the mileage calculation shall subtract their normal mileage from home to work (or the reverse) from the total mileage. If the employee returns to the office after the initial meeting or conference, this mileage would not be reduced in any way.

- a. Employee's normal home to work mileage - 15 miles
Employee's special conference mileage - 100 miles
Employee departed from home and went directly to the conference
Mileage calculation: $100 - 15 = 85$ miles

Employee returned to work station after conference
Mileage from conference to work - 60 miles
Mileage calculation: 60 miles

Total mileage submitted for this day: $85 + 60 = 145$ miles

- b. Employee reports to work from home - 15 miles
Employee departs to local meeting - 10 miles
Employee returns to the office after meeting - 10 miles
Employee departs for home at end of work day - 15 miles

Total mileage submitted for this day: $10 + 10 = 20$ miles

- c. Employee reports to work from home - 15 miles
Employee departs to local meeting - 10 miles
Employee departs for home after meeting (at end of work day) - 17 miles

Total mileage submitted for this day: $10 + 2 = 12$ miles
(*note employee must subtract normal mileage to home [15] from 17)

3. If an employee has multiple work stations during a day, they shall receive mileage for all travel, except for the trip to the first work station and travel home from the last work station
 - a. Employee reports to work from home - 15 miles
Employee departs to School A - 5 miles
Employee departs to School B - 8 miles
Employee departs for home at end of work day - 17 miles

Total mileage submitted for this day: $5 + 8 = 13$ miles

DM - Cash in Central Office

Attachment C

Monies collected by employees are handled with prudent business procedures.

State law requires a proper receipting and depositing of all public monies. Therefore, all monies collected are receipted, accounted for and deposited every day, if possible. Specifically, if the money collected:

1. exceeds \$1,000, it must be deposited on the next business day or
2. does not exceed \$1,000, it must be deposited in a safe place to be deposited within three business days.

In no case shall more than \$10 be left overnight in unsecured areas of school buildings. The Treasurer provides for making bank deposits after regular banking hours in order to avoid leaving money in unsecured locations overnight.

Medina County Schools' ESC

124 W. Washington Street

Medina, OH 44256

Phone: 330-723-6393

Fax: 330-723-0573

Substitute/Tutor Listing - All Districts**Both****Anthony Baatz****Change Notes:** SubSkills Training waived for 2022-23 school year

Black River	Buckeye	Cloverleaf	Highland	Medina City	MCCC	Wadsworth City
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
License Area		Subject Area			Grade	Expires
1 Year Substitute Multi-Age P		General Substitute			PK-12	6/30/2023

Taelir Beery**Change Notes:** 1/19/23: ESC Pre-Board approved by Superintendent Bob Hlasko / SubSkills Training waived for 2022-23 school year

Black River	Buckeye	Cloverleaf	Highland	Medina City	MCCC	Wadsworth City
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
License Area		Subject Area			Grade	Expires
1 Year Substitute Multi-Age P		Spanish			PK-12	6/30/2023
1 Year Substitute Multi-Age P		Teaching English to Speakers of Other Langu			PK-12	6/30/2023

Kim Clouse**Change Notes:** SubSkills Training waived for 2022-23 school year

Black River	Buckeye	Cloverleaf	Highland	Medina City	MCCC	Wadsworth City
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
License Area		Subject Area			Grade	Expires
1 Year Substitute Multi-Age P		Integrated Business			PK-12	6/30/2023

Lucy Conant**Change Notes:** SubSkills Training waived for 2022-23 school year

Black River	Buckeye	Cloverleaf	Highland	Medina City	MCCC	Wadsworth City
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
License Area		Subject Area			Grade	Expires
1 Year Substitute Multi-Age P		General Substitute			PK-12	6/30/2023

Substitute/Tutor Listing - All Districts

Jacob Donahue

Change Notes:

Black River	Buckeye	Cloverleaf	Highland	Medina City	MCCC	Wadsworth City
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
License Area		Subject Area			Grade	Expires
1 Year Substitute Multi-Age P		Education Degree - Unlimited			PK-12	6/30/2023
1 Year Substitute Multi-Age P		General Substitute			PK-12	6/30/2023

Gina Finley

Change Notes:

Black River	Buckeye	Cloverleaf	Highland	Medina City	MCCC	Wadsworth City
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
License Area		Subject Area			Grade	Expires
5 Year Substitute Multi-Age P		General Substitute			PK-12	6/30/2027
5 Year Substitute Multi-Age P		Integrated Language Arts			PK-12	6/30/2027

Daniel Forkapa

Change Notes: SubSkills Training waived for 2022-23 school year

Black River	Buckeye	Cloverleaf	Highland	Medina City	MCCC	Wadsworth City
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
License Area		Subject Area			Grade	Expires
1 Year Substitute Multi-Age P		General Substitute			PK-12	6/30/2023
1 Year Substitute Multi-Age P		Integrated Language Arts			PK-12	6/30/2023

Katelyn Lopez

Change Notes:

Black River	Buckeye	Cloverleaf	Highland	Medina City	MCCC	Wadsworth City
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
License Area		Subject Area			Grade	Expires
1 Year Substitute Multi-Age P		Education Degree - Unlimited			PK-12	6/30/2023

Grace Tharp

Change Notes:

Black River	Buckeye	Cloverleaf	Highland	Medina City	MCCC	Wadsworth City
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
License Area		Subject Area			Grade	Expires
1 Year Substitute Multi-Age P		General Substitute			PK-12	6/30/2023

Substitute

Substitute/Tutor Listing - All Districts

Hamza Ali

Change Notes:

Black River	Buckeye	Cloverleaf	Highland	Medina City	MCCC	Wadsworth City
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
License Area		Subject Area			Grade	Expires
1 Year Substitute Multi-Age P		General Substitute			PK-12	6/30/2023

Cliff Altman

Change Notes:

Black River	Buckeye	Cloverleaf	Highland	Medina City	MCCC	Wadsworth City
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
License Area		Subject Area			Grade	Expires
1 Year Substitute Multi-Age P		General Substitute			PK-12	6/30/2023
1 Year Substitute Multi-Age P		Integrated Social Studies			PK-12	6/30/2023

Hayleigh Arison

Change Notes: 2/10/23: Add Highland & Remove Buckeye 1/27/23: Remove Medina City

Black River	Buckeye	Cloverleaf	Highland	Medina City	MCCC	Wadsworth City
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
License Area		Subject Area			Grade	Expires
4 Year Resident Educator		Early Childhood			P-3	6/30/2026

Amy Banfield

Change Notes: SubSkills Training waived for 2022-23 school year

Black River	Buckeye	Cloverleaf	Highland	Medina City	MCCC	Wadsworth City
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
License Area		Subject Area			Grade	Expires
5 Year Substitute Multi-Age P		General Substitute			PK-12	6/30/2027

Madison Boduch

Change Notes: SubSkills Training waived for 2022-23 school year

Black River	Buckeye	Cloverleaf	Highland	Medina City	MCCC	Wadsworth City
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
License Area		Subject Area			Grade	Expires
1 Year Substitute Multi-Age P		Integrated Science			PK-12	6/30/2023

Substitute/Tutor Listing - All Districts

Ashley Bukszar

Change Notes:

Black River	Buckeye	Cloverleaf	Highland	Medina City	MCCC	Wadsworth City
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
License Area		Subject Area			Grade	Expires
4 Year Resident Educator		Mild/Moderate Needs			K-12	6/30/2026
4 Year Resident Educator		Moderate/Intensive Needs			K-12	6/30/2026

Meghan Burley

Change Notes: SubSkills Training waived for 2022-23 school year

Black River	Buckeye	Cloverleaf	Highland	Medina City	MCCC	Wadsworth City
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
License Area		Subject Area			Grade	Expires
1 Year Substitute Multi-Age P		General Substitute			PK-12	6/30/2023

Nicole Butsch

Change Notes: SubSkills Training waived for 2022-23 school year

Black River	Buckeye	Cloverleaf	Highland	Medina City	MCCC	Wadsworth City
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
License Area		Subject Area			Grade	Expires
4 Year Resident Educator		Early Childhood			P-3	6/30/2026
4 Year Resident Educator		Intervention Specialist			P-3	6/30/2026

Danielle Craft

Change Notes: Non-Bachelors Substitute / SubSkills Training waived for 2022-23 school year

Black River	Buckeye	Cloverleaf	Highland	Medina City	MCCC	Wadsworth City
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
License Area		Subject Area			Grade	Expires
1 Year Substitute Multi-Age P		General Substitute			PK-12	6/30/2023

David Crandall

Change Notes: 2/3/23: Add MCCC / SubSkills Training waived for 2022-23 school year

Black River	Buckeye	Cloverleaf	Highland	Medina City	MCCC	Wadsworth City
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
License Area		Subject Area			Grade	Expires
1 Year Substitute Multi-Age P		General Substitute			PK-12	6/30/2023

Substitute/Tutor Listing - All Districts

Megan Crum

Change Notes:

Black River	Buckeye	Cloverleaf	Highland	Medina City	MCCC	Wadsworth City
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
License Area		Subject Area			Grade	Expires
5 Year Substitute Multi-Age P		Education Degree - Unlimited			PK-12	6/30/2027
5 Year Substitute Multi-Age P		General Substitute			PK-12	6/30/2027

Vincent DeCesare

Change Notes:

Black River	Buckeye	Cloverleaf	Highland	Medina City	MCCC	Wadsworth City
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
License Area		Subject Area			Grade	Expires
4 Year Resident Educator					PK-5	6/30/2026

Natalie Ely

Change Notes:

Black River	Buckeye	Cloverleaf	Highland	Medina City	MCCC	Wadsworth City
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
License Area		Subject Area			Grade	Expires
1 Year Substitute Multi-Age P		General Substitute			PK-12	6/30/2023
1 Year Substitute Multi-Age P		Music			PK-12	6/30/2023

Austin Gambaccini

Change Notes:

Black River	Buckeye	Cloverleaf	Highland	Medina City	MCCC	Wadsworth City
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
License Area		Subject Area			Grade	Expires
4 Year Resident Educator		Language Arts and Reading			4-9	6/30/2026
4 Year Resident Educator		Social Studies			4-9	6/30/2026

Stacy Gilbert

Change Notes: SubSkills Training waived for 2022-23 school year

Black River	Buckeye	Cloverleaf	Highland	Medina City	MCCC	Wadsworth City
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
License Area		Subject Area			Grade	Expires
1 Year Substitute Multi-Age P		General Substitute			PK-12	6/30/2023

Substitute/Tutor Listing - All Districts

Stephanie Gorman

Change Notes:

Black River	Buckeye	Cloverleaf	Highland	Medina City	MCCC	Wadsworth City
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
License Area		Subject Area			Grade	Expires
5 Year Professional		Mild/Moderate Needs			K-12	6/30/2027
5 Year Professional		Moderate/Intensive Needs			K-12	6/30/2027

Amanda Greska

Change Notes: SubSkills Training waived for 2022-23 school year

Black River	Buckeye	Cloverleaf	Highland	Medina City	MCCC	Wadsworth City
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
License Area		Subject Area			Grade	Expires
5 Year Substitute Multi-Age P		General Substitute			PK-12	6/30/2027

Sarah Hlasko

Change Notes:

Black River	Buckeye	Cloverleaf	Highland	Medina City	MCCC	Wadsworth City
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
License Area		Subject Area			Grade	Expires
5 Year Substitute Multi-Age P		Education Degree - Unlimited			PK-12	6/30/2026

Kayley Huskonen

Change Notes:

Black River	Buckeye	Cloverleaf	Highland	Medina City	MCCC	Wadsworth City
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
License Area		Subject Area			Grade	Expires
1 Year Substitute Multi-Age P		Education Degree - Unlimited			PK-12	6/30/2023

Leann Kerr

Change Notes: Non-Bachelors Substitute / SubSkills Training waived for 2022-23 school year

Black River	Buckeye	Cloverleaf	Highland	Medina City	MCCC	Wadsworth City
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
License Area		Subject Area			Grade	Expires
1 Year Substitute Multi-Age P		General Substitute			PK-12	6/30/2023

Substitute/Tutor Listing - All Districts

Amanda Kotick

Change Notes: SubSkills Training waived for 2022-23 school year

Black River	Buckeye	Cloverleaf	Highland	Medina City	MCCC	Wadsworth City
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
License Area		Subject Area			Grade	Expires
5 Year Substitute Multi-Age P		General Substitute			PK-12	6/30/2027

Craig Lindsay

Change Notes:

Black River	Buckeye	Cloverleaf	Highland	Medina City	MCCC	Wadsworth City
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
License Area		Subject Area			Grade	Expires
1 Year Substitute Multi-Age P		General Substitute			PK-12	6/30/2023

Kendra Lippincott

Change Notes:

Black River	Buckeye	Cloverleaf	Highland	Medina City	MCCC	Wadsworth City
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
License Area		Subject Area			Grade	Expires
1 Year Substitute Multi-Age P		General Substitute			PK-12	6/30/2023
1 Year Substitute Multi-Age P		Integrated Language Arts			PK-12	6/30/2023

Carrington Lisser

Change Notes:

Black River	Buckeye	Cloverleaf	Highland	Medina City	MCCC	Wadsworth City
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
License Area		Subject Area			Grade	Expires
4 Year Resident Educator		Visual Arts			P-12	6/30/2027

Tiffany Mennell

Change Notes: SubSkills Training waived for 2022-23 school year

Black River	Buckeye	Cloverleaf	Highland	Medina City	MCCC	Wadsworth City
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
License Area		Subject Area			Grade	Expires
5 Year Substitute Career Tech		Cosmetology				6/30/2027

Substitute/Tutor Listing - All Districts

Shannon Nicholson

Change Notes: 1/19/23: ESC Pre-Board approved by Superintendent Bob Hlasko

Black River	Buckeye	Cloverleaf	Highland	Medina City	MCCC	Wadsworth City
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
License Area		Subject Area			Grade	Expires
5 Year Professional		Music			K-12	6/30/2026

Hannah O'Riordan

Change Notes: SubSkills Training waived for 2022-23 school year

Black River	Buckeye	Cloverleaf	Highland	Medina City	MCCC	Wadsworth City
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
License Area		Subject Area			Grade	Expires
1 Year Substitute Multi-Age P		General Substitute			PK-12	6/30/2023

Karleigh Potemry

Change Notes: SubSkills Training waived for 2022-23 school year

Black River	Buckeye	Cloverleaf	Highland	Medina City	MCCC	Wadsworth City
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
License Area		Subject Area			Grade	Expires
1 Year Substitute Multi-Age P		General Substitute			PK-12	6/30/2023

Kristen Ross

Change Notes: SubSkills Training waived for 2022-23 school year

Black River	Buckeye	Cloverleaf	Highland	Medina City	MCCC	Wadsworth City
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
License Area		Subject Area			Grade	Expires
5 Year Substitute Multi-Age P		General Substitute			PK-12	6/30/2027

Terra Saffle

Change Notes: SubSkills Training waived for 2022-23 school year

Black River	Buckeye	Cloverleaf	Highland	Medina City	MCCC	Wadsworth City
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
License Area		Subject Area			Grade	Expires
1 Year Substitute Multi-Age P		General Substitute			PK-12	6/30/2023

Substitute/Tutor Listing - All Districts

Angela Schill

Change Notes:

Black River	Buckeye	Cloverleaf	Highland	Medina City	MCCC	Wadsworth City
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
License Area		Subject Area			Grade	Expires
4 Year Resident Educator		Integrated Language Arts			7-12	6/30/2025

Sarah Weber

Change Notes: SubSkills Training waived for 2022-23 school year

Black River	Buckeye	Cloverleaf	Highland	Medina City	MCCC	Wadsworth City
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
License Area		Subject Area			Grade	Expires
1 Year Substitute Multi-Age P		General Substitute			PK-12	6/30/2023

Kimberly Whitehill

Change Notes: SubSkills Training waived for 2022-23 school year

Black River	Buckeye	Cloverleaf	Highland	Medina City	MCCC	Wadsworth City
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
License Area		Subject Area			Grade	Expires
5 Year Substitute Multi-Age P		General Substitute			PK-12	6/30/2027

Kathryn Zackery

Change Notes: SubSkills Training waived for 2022-23 school year

Black River	Buckeye	Cloverleaf	Highland	Medina City	MCCC	Wadsworth City
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
License Area		Subject Area			Grade	Expires
1 Year Substitute Multi-Age P		General Substitute			PK-12	6/30/2023

Department	Name	Title	Hourly Rate	Effective Date
Transportation	Jacoby, Denette	Vehicle Aide Substitute	\$15.00	2/6/2023

Attachment F

EDUCATIONAL SERVICE CENTER OF MEDINA COUNTY
Personal Services Contract

An agreement entered into between the Educational Service Center of Medina County,
124 W. Washington Street, Medina, Ohio 44256, and

Name: **Amy Dean-Doty**
Address: **878 Clearview Circle, Wadsworth, OH 44281**

W-9 Form on File: **Yes**

Services to be rendered as specified below:

Date: **January 28, 2023**
Place: **Buckeye High School**
Topic: **Medina County Solo and Ensemble Festival**
(vocal adjudication services for this event)
Times: **8:00 - 11:30 a.m.**
ESCMC Contact Person: **Greg King or Brenda Zacharias**

The Educational Service Center of Medina County agrees to pay the sum of **\$98.00** upon satisfactory completion of services. Upon rendering receipts for actual incurred expenses, the following will be paid by the Educational Service Center of Medina County (items checked):

N/A Round-trip mileage from contractee's home to event site at current rate
N/A Round-trip airfare, as mutually agreed upon
N/A Round-trip mileage from employee's home to airport at current rate
N/A Overnight parking of auto at airport
N/A Overnight lodging for presenter(s) only
N/A Meals for presenter(s) only (no bar bills)
N/A Rental car, as mutually agreed upon

Additionally, the Educational Service Center of Medina County agrees to provide the following at no cost to the employee (items checked):

___ Duplication of handout materials for participants, as mutually agreed upon
___ An overhead projector and screen
___ A VCR, VHS player and television monitor
___ Slide projector
___ Other

Amy Doty
Contractee
Robert A. Hlasko
Robert Hlasko, Ed.D., Superintendent
Matthew Gregory
Matthew Gregory, Treasurer

1/25/2023
Date
1/26/23
Date
1/27/23
Date

EDUCATIONAL SERVICE CENTER OF MEDINA COUNTY
Personal Services Contract

An agreement entered into between the Educational Service Center of Medina County,
 124 W. Washington Street, Medina, Ohio 44256, and

Name: **Dan Doty**

Address: **878 Clearview Circle, Wadsworth, OH 44281**

W-9 Form on File: Yes

Services to be rendered as specified below:

Date: **January 28, 2023**

Place: **Buckeye High School**

Topic: **Medina County Solo and Ensemble Festival**

(vocal and keyboard adjudication services for this event)

Times: **8:30 - 11:00 a.m.**

ESCMC Contact Person: **Greg King or Brenda Zacharias**

The Educational Service Center of Medina County agrees to pay the sum of **\$70.00** upon satisfactory completion of services. Upon rendering receipts for actual incurred expenses, the following will be paid by the Educational Service Center of Medina County (items checked):

N/A Round-trip mileage from contractee's home to event site at current rate
N/A Round-trip airfare, as mutually agreed upon
N/A Round-trip mileage from employee's home to airport at current rate
N/A Overnight parking of auto at airport
N/A Overnight lodging for presenter(s) only
N/A Meals for presenter(s) only (no bar bills)
N/A Rental car, as mutually agreed upon

Additionally, the Educational Service Center of Medina County agrees to provide the following at no cost to the employee (items checked):


___ Duplication of handout materials for participants, as mutually agreed upon
 ___ An overhead projector and screen
 ___ A VCR, VHS player and television monitor
 ___ Slide projector
 ___ Other


 Contractee

Date 1/25/2023


 Robert Hlasko, Ed.D., Superintendent

Date 1/25/23


 Matthew Gregory, Treasurer

Date 1/25/23

EDUCATIONAL SERVICE CENTER OF MEDINA COUNTY
Personal Services Contract

An agreement entered into between the Educational Service Center of Medina County,
 124 W. Washington Street, Medina, Ohio 44256, and

Name: **Steve Hadgis**
 Address: **769 Crestwood Avenue, Wadsworth, OH 44281**

W-9 Form on File: **Yes**

Services to be rendered as specified below:

Date: **January 28, 2023**
 Place: **Buckeye High School**
 Topic: **Medina County Solo and Ensemble Festival**
(instrumental adjudication services for this event)
 Times: **8:30 - 10:30 a.m.**

ESCMC Contact Person: **Greg King or Brenda Zacharias**

The Educational Service Center of Medina County agrees to pay the sum of **\$56.00** upon satisfactory completion of services. Upon rendering receipts for actual incurred expenses, the following will be paid by the Educational Service Center of Medina County (items checked):

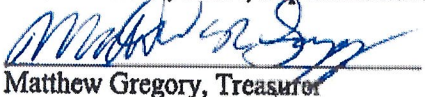
N/A Round-trip mileage from contractee's home to event site at current rate
N/A Round-trip airfare, as mutually agreed upon
N/A Round-trip mileage from employee's home to airport at current rate
N/A Overnight parking of auto at airport
N/A Overnight lodging for presenter(s) only
N/A Meals for presenter(s) only (no bar bills)
N/A Rental car, as mutually agreed upon

Additionally, the Educational Service Center of Medina County agrees to provide the following at no cost to the employee (items checked):

___ Duplication of handout materials for participants, as mutually agreed upon
 ___ An overhead projector and screen
 ___ A VCR, VHS player and television monitor
 ___ Slide projector
 ___ Other


 Contractee _____ Date 1/23/2023


 Robert Hlasko, Ed.D., Superintendent _____ Date 1/26/23


 Matthew Gregory, Treasurer _____ Date 1/27/23

EDUCATIONAL SERVICE CENTER OF MEDINA COUNTY

Personal Services Contract

An agreement entered into between the Educational Service Center of Medina County,
124 W. Washington Street, Medina, Ohio 44256, and

Name: **Alison MacDonald**
Address: **235 Clark Street, Berca, OH 44017**

W-9 Form on File: **Yes**

Services to be rendered as specified below:


Date: **January 28, 2023**
Place: **Buckeye High School**
Topic: **Medina County Solo and Ensemble Festival**
(secretarial services for this event)
Times: **8:00 a.m. – 12:30 p.m.**
ESCMC Contact Person: **Greg King or Brenda Zacharias**

The Educational Service Center of Medina County agrees to pay the sum of **\$100.00** upon satisfactory completion of services. Upon rendering receipts for actual incurred expenses, the following will be paid by the Educational Service Center of Medina County (items checked):


N/A Round-trip mileage from contractee's home to event site at current rate
N/A Round-trip airfare, as mutually agreed upon
N/A Round-trip mileage from employee's home to airport at current rate
N/A Overnight parking of auto at airport
N/A Overnight lodging for presenter(s) only
N/A Meals for presenter(s) only (no bar bills)
N/A Rental car, as mutually agreed upon

Additionally, the Educational Service Center of Medina County agrees to provide the following at no cost to the employee (items checked):

☐ Duplication of handout materials for participants, as mutually agreed upon
☐ An overhead projector and screen
☐ A VCR, VHS player and television monitor
☐ Slide projector
☐ Other


Contractee

1/24/23
Date


Robert Hlasko, Ed.D., Superintendent

1/25/23
Date


Matthew Gregory, Treasurer

1/25/23
Date

ABC Therapy, Ltd
30 Rothrock Loop
Copley, Ohio 44321

Invoice

Date	Invoice #
09/11/2022	MESC2022-8

Bill To
Medina County ESC ESC 124 West Washington St. Medina, Medina, OH 44256

P.O. No.	Terms	Project
	Net 15	

Quantity	Description	Rate	Amount
0.5	OT Services - 08/01/2022 to 08/01/2022	47.00	23.50
2.25	OTA Services - 08/01/2022 to 08/01/2022	47.00	105.75
Total			\$129.25

The Educational Service Center of Medina County

2023-2024

Service Costs

Rate

Comprehensive Services

Universal Services \$4.00 /ADM

Staff Development Programming	Nursing/Health PD
24 Math Tournament	Superintendent/Legislator Meetings
High School Academic Challenge	Principal Network Meetings
Parapro Testing	School Counselor Forum
Master Teacher	Inkspot - Student Literary and Art Review
Remote EDx Coordination	Cooperative Purchasing
Curriculum Mapping	Gifted Visual & Performing Arts Identification
ODE Initiative Roll-Outs	Homer B. Smith Teacher of Excellence
OSCES	Top Scholars Recognition
OPES/OTES/OSCES Training	Superintendent and Treasurer Searches
Grant Writing	PDEExpress
Ohio Leadership Advisory Council Facilitation	LPDC/IPDP Program
EVAAS - Regional Data Lead	What's Happening Newsletter
Gifted and Talented Network	Educational Updates
SPED Directors Meetings	INFOhio ICoach Program
Transportation Directors Meetings	PBIS Professional Development
Curriculum Directors Meetings	RBT Training
College and Career Fair	Gifted Professional Development
Paraprofessional Training	OSHA, BCI, and FBI Services*

*Onsite BCI/FBI Background check - 100.00/hr or 750.00/day

Fine Arts Festivals \$1.00 /ADM

Fair Honors Ensembles
Student Artwork Exhibition
Solo and Ensemble Festival
Middle School All-Star Bands
Visual Arts Festival

Substitute Services

Comprehensive Substitute Teacher Program Estimated Cost

The Comprehensive Substitute Teacher Program includes all facets of registering, training, licensing, and assigning substitute teachers. It also includes program licensing fees, district staff training, and all payroll functions.

or

Traditional Substitute Teacher Services \$2.60 /ADM

Traditional Substitute Teacher Services includes all facets of registering, on-boarding, and training of all qualified substitutes, with the district receiving a monthly list of available substitute teachers and tutors.

Special Education Services

Work-Study/Transition Coordination Services

\$550/day

Behavioral Services

\$595/day

\$75/hourly

Specialized Behavioral Consultation

\$100/hour (in-county)

\$150/hour (out-of-county)

Behavior Technician

\$35.75/hour*

*\$52/hour with family insurance - \$43/hour with individual insurance

Psychology Services

\$67/hour

English as a Second Language (ESL) Services

\$65/hour

Teacher of the Deaf Instructional Services

\$76.50/hour

Speech and Language Therapy Services

\$63/hour

Special Education Aide Services

Aides (MCBDD)

\$25/hour - Adjustments to be made for mandatory

Health Insurance - Based upon % of participation

1:1 Aides - \$25/hour

Intervention Specialist

\$415/day

American Sign Language (ASL) Interpreter Services

\$52/hour

Mental Health Initiatives

\$595/day

Reading Specialist

\$63/hour

Home Instruction

\$36/hour + mileage

Home Schooling Administration

\$55/student

Curriculum/Gifted Services

Education Specialist

\$535/day

Gifted and Talented Coordination

\$560/day

Librarian Services

Part-time (up to 60 days)

\$34,500/District

School Nursing Services

Registered Nursing Services*
\$42/hour

Licensed Nursing Services*
\$37/hour

Health Aide Services*
\$28/hour

Substitute Nursing Services
\$42/hour

ODH Medication Distribution Training
\$260/4 hour session

Nursing Administration/Supervisor
\$64/hour - (1 hour per week per employee)

Communicable Disease Nurse Liaison
Free of charge

*All special rates with districts will increase by \$1.00

In-Person Alternative Education Programs

Project Search
\$1450 student/month

Rise Academy
\$385/day

Alternative School
\$1250 student/month

Virtual Alternative Education Programs

Virtual Gifted Classes (K-8)
\$1000.00 per class per student*

*Potentially reduced to \$750.00 with Extended Learning Grant

WEP Writing
\$85.00/Hour

Summer/Online Anytime
\$750 student/month*
\$350 single course
* Access to entire course catalog

Support Services (022)

Standard Fee
(Basic HR functions/supervisor time/leave tracking/evaluations)
\$750.00 per employee

Standard Fee + Professional Development
(Supervisor works closely with employee on best practices and skill development)
2,000.00

Benefits Fee
(Severance Payout)
3% of Salary

Transportation Services

Carrier Services

Base cost \$3,900/Additional stops \$425

Participation in Student Van Transportation Services

\$19.00 Van Driver/Hour

\$19.00 Aide/Hour

\$1.00/Mile

Postive Interactions PD Program

\$450.00/class

Miscellaneous Services

CPI Books

\$35.00*

*Subject to change based on cost of books from supplier

Summer Enrichment

\$1950.00/Student

\$1400.00/Preschool Student

Early Learners Academy

\$6000.00 Full Day Program

\$3000.00 Half Day Program

Safe Sitter Class

\$75.00 per attendant

CPR/AED Class

\$80.00 per attendant

CPR/AED/First Aid Class

\$110.00 per attendant

BLS for Healthcare Professionals

\$75.00 per attendant

FBI Background Check - \$30.00*

BCI Background Check - \$30.00*

*Employees pays ESC cost, no mark up to Employee

Orton Gillingham Class (3 days)

\$450.00 per attendant

Zentangle Class

\$150.00 per attendant

Google Workshops

\$25.00 per attendant

LPDC License Maintenance

\$50.00 per attendant

Treasurer Services

\$85.00/hour

Professional Development Classes

Ashland Credit

In Medina County - 2 Credit Hours*

\$525.00

Out of Medina County - 2 Credit Hours*

\$575.00

In Medina County - 1 Credit Hour*

\$300.00

Out of Medina County - 1 Credit Hour*

\$275.00

CEU Only Online Course*

\$150.00/per class

*Employees pays ESC cost, no mark up to Employee

State Transportation Services

New Driver - \$85.00

Recert Driver - \$60.00

Van Driver - \$60.00

Inservice PreService - \$35.00

State Cert/ new or recert Online Course - \$85.00

Preservice Books - \$10.00

OBI - \$5.00

Supervisor Pre Cert - \$85.00

Administrative Fee on All Services

3% Administrative Fee

(Supports General Fund Operations)

**TREASURER/CHIEF FISCAL OFFICER EMPLOYMENT CONTRACT
MEDINA COUNTY EDUCATIONAL SERVICE CENTER GOVERNING BOARD**

This *Treasurer/Treasurer/Chief Fiscal Officer Employment Contract* ("Contract") is made and entered into on this 27th day of February, 2023, by and between the Medina County Educational Service Center Governing Board ("ESC") and Matthew Gregory ("Mr. Gregory") (collectively, "Parties") pursuant to a resolution duly adopted at its public meeting held on the 27th day of February, 2023, in accordance with O.R.C. 3313.22.

WHEREAS, the ESC desires to employ Matthew Gregory, and Matthew Gregory desires to be employed by the ESC commencing August 1, 2023 through July 31, 2026; and

NOW, THEREFORE, it is mutually agreed by and between the Parties as follows:

1. **TERM OF CONTRACT:** The term of this Contract shall be from August 1, 2023, through July 31, 2026.
2. **PROFESSIONAL LICENSE:** For the life of this Contract, Mr. Gregory shall maintain and furnish to the ESC evidence of valid license/credentials, including acceptable insurance, to act as the Treasurer/Chief Fiscal Officer in accordance with all applicable laws of the State of Ohio.
3. **DUTIES OF TREASURER/CHIEF FISCAL OFFICER:** Mr. Gregory shall faithfully perform all Treasurer/Chief Fiscal Officer duties, and shall devote such time and energy as is necessary to meet the Treasurer/Chief Fiscal Officer obligations and responsibilities for the ESC as set forth under the laws of the State of Ohio, ESC governing board policies, administrative guidelines, and applicable ESC job description as may be amended from time to time. A copy of Governing Board Policy BCC is attached hereto and incorporated herein.
4. **COMPENSATION**
 - A. **Annual Base Salary:** Effective August 1, 2023, the ESC shall pay the Treasurer an annual base salary of One Hundred Nine Thousand Dollars. (\$109,000.00).

- B. **Annual Salary Distributions:** The annual salary shall be paid in equal installments in accordance with ESC board policies and administrative guidelines as may be amended from time to time, and any and all applicable laws of the State of Ohio.
- C. **Per Diem Rate of Pay:** The *per diem* rate of pay shall be calculated by dividing the annual calculated salary by **One Hundred (260) days**.

5. **OTHER COMPENSATION**

A. **School Employees Retirement System of Ohio**

- 1) **SERS Employer Contribution:** The ESC shall pay the entire share of the employer contribution of any and all School Employees Retirement System of Ohio ("SERS") contributions as required by the laws of the State of Ohio.
- 2) **SERS Employee/Member Contribution:** Treasurer shall pay the entire share of the employee/member contribution of any and all SERS contributions as required by the laws of the State of Ohio.

B. **Cell phone/Internet Stipend**

- 1) The Treasurer shall be provided a monthly stipend of \$100 to be utilized for cell phone and/or internet service. If the Treasurer elects to utilize the Board provided cell phone he may still receive the Internet Access Stipend if proof of Internet Service at home is provided.

C. **Annuity/IRA/Deferred Compensation**

- 1) The Board shall annually pay on behalf of the Treasurer the amount(s) indicated below into an annuity, IRA, or similar deferred compensation plan. The payment shall be made on the 2nd pay in January of each calendar year.
 - a) January 2024 \$500.00
 - b) January 2025 \$750.00
 - c) January 2026 \$1000.00

D. Other Compensation Provided to Full-Time Certificated Staff Administrators

Treasurer shall be entitled to all other compensation and fringe benefits that have not been specifically set forth herein and that are provided by the ESC to all other full-time "Certificated Staff Administrators" in accordance with ESC governing board policies and administrative guidelines as may be amended from time to time, and any and all applicable laws of the State of Ohio.

6. **WORK SCHEDULE:** Treasurer shall work two hundred and sixty (260) days in each contract year (i.e., August 1 to July 31) but shall devote such time and energies as are necessary to perform the duties set forth in this Contract. These duties will generally be performed during normal business hours, but it is expressly agreed that the Treasurer duties shall require Treasurer to work during times other than normal business hours.

7. **HOLIDAYS AND VACATION LEAVE:**

1) The Treasurer/CFO shall be entitled to 20 vacation days each year of this contract is in effect (exclusive of the paid holidays recognized in the Board-adopted school calendar), with the total accumulation of all accrued and unused vacation leave not to exceed 20 days.

2) Vacation leave accrued but unused at the end of any contract year may be exchanged for cash at the option of the Treasurer/CFO at the then current per diem pay rate. [The total days that may be exchanged shall not exceed 5 days per contract year.] Such payment shall be made in the year in which the vacation would otherwise accrue. Vacation that is accrued and unused during the term of this Employment Contract, and which is not exchanged for cash, shall be paid the Treasurer/CFO at the time of separation at his then current per diem rate, not to exceed the amount accrued during the two (2) years immediately preceding the date of separation. In the case of death of the Treasurer/CFO, such unused vacation leave shall be paid in accordance with this section and Section 2113.04 of the Ohio Revised Code, or to the estate of the Treasurer.

8. **PAID AND UNPAID LEAVE:** Treasurer shall be entitled to paid and unpaid leave in accordance with Board Policies GCBD and GCBDR and ESC administrative guidelines, as same may be amended from time to time, and any and all applicable laws of the State of Ohio.

9. **SEVERANCE PAY:** Treasurer shall be entitled to severance pay in accordance with Board Policies GCPCA/GDPCA and ESC administrative guidelines, as same may be amended from time to time, and any and all applicable laws of the State of Ohio.

10. **PROFESSIONAL GROWTH/ORGANIZATIONS**

A. **Professional Growth**

- 1) Treasurer is encouraged to participate in relevant activities which promote professional growth and that are related to his duties.
- 2) Treasurer shall submit requests to attend professional growth opportunities to the ESC for approval prior to attending same during normal business hours. The ESC has the sole discretion to approve Treasurer's attendance requests.
- 3) Attendance at pre-approved professional growth opportunities shall be considered a work day for Treasurer.
- 4) The ESC shall pay for all actual and necessary travel and other expenses required to attend pre-approved professional growth opportunities

B. **Professional Organizations**

- 1) Treasurer shall be encouraged to join and participate in the Ohio Association of School Business Officials ("OASBO").
- 2) The ESC shall reimburse or pay on behalf of the Treasurer for all actual and necessary membership dues, as well as travel and other expenses, required to join and participate in OASBO.

11. **EXPENSES:** The ESC shall reimburse or pay on behalf of Treasurer for all actual and necessary travel and other expenses required in the performance of his duties subject to such limitations as provided by the laws of the State of Ohio, ESC Board policies and administrative guidelines as may be amended from time to time.

12. **CONTRACT RENEWAL OR NONRENEWAL:** Renewal or nonrenewal of this Treasurer Contract by the ESC shall be in accordance with R.C. 3313.22 and any and all applicable laws of the State of Ohio.

13. PERFORMANCE EVALUATION: Pursuant to R.C. 3313.22(D), the ESC shall adopt procedures for the evaluation of Treasurer and shall evaluate Treasurer in accordance with those procedures. The ESC shall consider an evaluation upon those procedures in deciding whether to renew Treasurer's contract. The establishment of an evaluation procedure shall not create an expectancy of continued employment. Nothing in either R.C. 3313.22(D) or this Treasurer Contract shall prevent the ESC from making the final determination regarding the renewal or nonrenewal of Treasurer's contract.

14. CONTRACT TERMINATION: This Treasurer Contract may be terminated by:

- A. Mutual agreement of the Parties;
- B. Retirement, disability, or death of Treasurer;
- C. Nonrenewal of employment in accordance with R.C. 3313.22;
- D. For good and just cause pursuant to R.C. 3319.16 and 3319.161;
- E. Failure of Treasurer to maintain a valid license;
- F. Failure of Treasurer to secure a position schedule bond or equivalent insurance in a reasonable amount acceptable to the ESC; or
- G. As otherwise provided by law.

15. INDEMNIFICATION

- A. Except for findings for recovery in an audit report pursuant to R.C. 117.28, the ESC shall defend, hold harmless and indemnify Treasurer from all demands, claims, suits, actions, and/or legal proceedings brought against Treasurer in either an individual capacity or in an official capacity as agent and employee of the ESC provided the incident arose while Treasurer was acting in good faith within the scope of employment (excluding criminal litigation) and any such liability coverage is within the authority of the ESC to provide under state laws. The ESC's liability under this paragraph shall not exceed the amount provided by insurance purchased by the ESC for this purpose or the amount appropriated by the ESC for this purpose; whichever is greater. Except that, in no case, shall any individual Board member be considered personally liable for indemnifying the Treasurer against such demands, claims, suits, actions, and/or legal proceedings.
- B. It is expressly recognized between the Parties, that the duty to provide for the defense of Treasurer also applies to demands, claims, suits, actions, and/or legal proceedings (excluding criminal litigation) threatened and/or commenced by and/or on behalf of any other political subdivision and/or the State of Ohio.

C. Paragraph 15 of this Treasurer Contract shall not apply to disputes between the Parties.

16. **TREASURER INSURANCE:** The ESC shall provide blanket insurance for Treasurer in the minimum amount of \$50,000.00 in accordance with Governing Board Policy DH as may be amended from time to time, ESC administrative guidelines as may be amended from time to time, and any and all applicable laws of the State of Ohio during the term of this Treasurer Contract.

17. **SERS OBLIGATIONS:** Treasurer has been notified as required by R.C. 3309.53 of all duties and obligations under R.C. Chapter 3309 pertaining to SERS as a condition of his employment.

18. **COMPLETE AGREEMENT:** This Contract sets forth the complete agreement of the Parties and shall not be amended except in writing signed by both parties and pursuant to a duly adopted resolution of the ESC.

19. **SAVINGS CLAUSE:** If any portion of this Contract is deemed to be illegal due to a conflict with state or federal law, the remainder of this Contract shall remain in full force and effect.

**FOR THE MEDINA COUNTY
EDUCATIONAL SERVICE CENTER
GOVERNING BOARD**

FOR MATTHEW GREGORY

Governing Board President



SERVICE AGREEMENT
"ORC 3313.845 Contract"

Type☐

New

☒

Amendment

Terms of Assurance

This agreement will be in effect for the Fiscal Year 2023 (July 1, 2022 - June 30, 2023)

Between

The Educational Service Center of Medina County
and
Buckeye Local School District

	<u>Service to be performed</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
Add	RN	39	\$41.00	\$1,599.00
Add	RN	28	\$20.50	\$574.00
Add	RN	8	\$41.00	\$328.00
Add	RN Supervision	1	\$63.00	\$63.00

Fiscal/Facility Fee is 3% of total contract.

Mileage will be charged at the approved IRS rate for all required travel between buildings.

Adjustments to pricing may be necessary due to changes in the health insurance status of the personnel providing the service. These changes may be initiated by the personnel providing the service under certain circumstances or may be necessary in order to comply with the Affordable Care Act (ACA).

The Buckeye Local School District will be billed on a monthly basis and agrees to pay the Educational Service Center of Medina County the contract amount listed above plus fiscal fee for the service specified in this agreement.

For the Educational Service Center of Medina County

DocuSigned by:

Matthew Gregory

1/5/2023

E587581AC57D4A0

Treasurer

DocuSigned by:

Date

Robert A. Hlasko

1/4/2023

5BAE3028C47C431

Superintendent

Date

For the Buckeye Local School District

DocuSigned by:

Jennifer Knapp

1/11/2023

6503D68E427040D...

Treasurer

Date

Superintendent

Date

With regard to any therapy services provided by the ESC pursuant to the Agreement, the ESC (1) will comply with requirements of 45 CFR 164.504(e)(1) for safeguarding and limiting access to information concerning beneficiaries; (2) will allow the representatives of the U.S. Department of Human Services, ODM, ODE, or their respective designee access to the subcontractor's books, documents and records; and (3) acknowledges that they or their principles are not suspended or debarred.



SERVICE AGREEMENT
"ORC 3313.845 Contract"

Type
☐

New

☒

Amendment

Terms of Assurance

This agreement will be in effect for the Fiscal Year 2023 (July 1, 2022 - June 30, 2023)

Between

The Educational Service Center of Medina County
and
Brunswick City School District

	<u>Service to be performed</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
Add	Vocational Support Coach	240	\$22.32	\$5,356.80

Fiscal/Facility Fee is 3% of total contract.

Mileage will be charged at the approved IRS rate for all required travel between buildings.

Adjustments to pricing may be necessary due to changes in the health insurance status of the personnel providing the service. These changes may be initiated by the personnel providing the service under certain circumstances or may be necessary in order to comply with the Affordable Care Act (ACA).

The Brunswick City School District will be billed on a monthly basis and agrees to pay the Educational Service Center of Medina County the contract amount listed above plus fiscal fee for the service specified in this agreement.

For the Educational Service Center of Medina County

DocuSigned by:

Matthew Gregory

1/5/2023

E567581AC57D4A0

Treasurer

DocuSigned by:

Robert A. Hlasko

1/5/2023

5BAE3028C47C431

Superintendent

Date

For the Brunswick City School District

DocuSigned by:

Mark Pepera

1/6/2023

ABFC1817A70B49B

Treasurer

DocuSigned by:

Jason Nedermeyer

1/5/2023

D5C0794D5E8E427

Superintendent

Date

With regard to any therapy services provided by the ESC pursuant to the Agreement, the ESC (1) will comply with requirements of 45 CFR 164.504(e)(1) for safeguarding and limiting access to information concerning beneficiaries; (2) will allow the representatives of the U.S. Department of Human Services, ODM, ODE, or their respective designee access to the subcontractor's books, documents and records; and (3) acknowledges that they or their principles are not suspended or debarred.



SERVICE AGREEMENT
"ORC 3313.845 Contract"

Type
☐

New

☒

Amendment

Terms of Assurance

This agreement will be in effect for the Fiscal Year 2023 (July 1, 2022 - June 30, 2023)

Between

The Educational Service Center of Medina County
and
Medina City School District

	<u>Service to be performed</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
Remove	Reading Specialist	217	\$62.00	-\$13,454.00
Add	Educational Aide 1:1	2327	\$25.00	\$58,175.00

Fiscal/Facility Fee is 3% of total contract.

Mileage will be charged at the approved IRS rate for all required travel between buildings.

Adjustments to pricing may be necessary due to changes in the health insurance status of the personnel providing the service. These changes may be initiated by the personnel providing the service under certain circumstances or may be necessary in order to comply with the Affordable Care Act (ACA).

The Medina City School District will be billed on a monthly basis and agrees to pay the Educational Service Center of Medina County the contract amount listed above plus fiscal fee for the service specified in this agreement.

For the Educational Service Center of Medina County

DocuSigned by:
Matthew Gregory 2/8/2023
E567581AC57D4A0

Treasurer _____ Date

DocuSigned by:
Robert A. Hlasko 2/6/2023
5BAE3028C47C431

Superintendent _____ Date

For the Medina City School District

Treasurer _____ Date

DocuSigned by:
Arnon Sable 2/6/2023
78C8D3D8262C47D

Superintendent _____ Date

With regard to any therapy services provided by the ESC pursuant to the Agreement, the ESC (1) will comply with requirements of 45 CFR 164.504(e)(1) for safeguarding and limiting access to information concerning beneficiaries; (2) will allow the representatives of the U.S. Department of Human Services, ODM, ODE, or their respective designee access to the subcontractor's books, documents and records; and (3) acknowledges that they or their principles are not suspended or debarred.



SERVICE AGREEMENT
"ORC 3313.845 Contract"

Type
☐

New

☒

Amendment

Terms of Assurance

This agreement will be in effect for the Fiscal Year 2023 (July 1, 2022 - June 30, 2023)

Between

The Educational Service Center of Medina County
and
Wadsworth City School District

Service to be performed

Remove

Reading Specialist

Hours

465

Rate

\$62.00

Total

-\$28,830.00

Fiscal/Facility Fee is 3% of total contract.

Mileage will be charged at the approved IRS rate for all required travel between buildings.

Adjustments to pricing may be necessary due to changes in the health insurance status of the personnel providing the service. These changes may be initiated by the personnel providing the service under certain circumstances or may be necessary in order to comply with the Affordable Care Act (ACA).

The Wadsworth City School District will be billed on a monthly basis and agrees to pay the Educational Service Center of Medina County the contract amount listed above plus fiscal fee for the service specified in this agreement.

For the Educational Service Center of Medina County

DocuSigned by:

Matthew Gregory

2/8/2023

E567581AC57D4A0

Treasurer

DocuSigned by:

Robert A. Hlasko

2/6/2023

5B4E3028C47C431

Superintendent

Date

For the Wadsworth City School District

DocuSigned by:

D S D Re

2/6/2023

5843BC2C2E3F435

Treasurer

Date

Superintendent

Date

With regard to any therapy services provided by the ESC pursuant to the Agreement, the ESC (1) will comply with requirements of 45 CFR 164.504(e)(1) for safeguarding and limiting access to information concerning beneficiaries; (2) will allow the representatives of the U.S. Department of Human Services, ODM, ODE, or their respective designee access to the subcontractor's books, documents and records; and (3) acknowledges that they or their principles are not suspended or debarred.



Service Proposal

Date 2/6/2023
School District Wellington Exempted Village Schools

Service Proposal

Please see below for a list of services being offered for the 2022-2023 School Year.

<u>Service to be performed</u>	<u>Days</u>	<u>Rate</u>	<u>Total</u>
Behavioral/Autism Specialist	16	\$565.00	\$9,040.00

Fiscal/Facility Fee is 3% of total contract.

The Wellington Exempted Village School District will be billed on a monthly basis and agrees to pay the Educational Service Center of Medina County the contract amount listed above plus fiscal fee for the service specified in this agreement.

For the Educational Service Center of Medina County For the Wellington Exempted Village School District

Treasurer _____ Date _____

Mark Donnelly 2-21-23
Treasurer Date

Superintendent _____ Date _____

Edmund Weber 2/6/2023
Superintendent Date

Ohio Schools Council Governance Policy Change Resolution

"The Board of Education of the _____ School District hereby grants the Superintendent of _____ School District the authority to modify, amend, or supplement

Ohio Schools Council Policy 1.1 Section 10 Agreement, Policy 1.3 Section 11 Bylaws, and any other Agreements requiring Ohio Schools Council Assembly approval. These modifications, amendments, and supplements may occur at any regular or special meeting of the Ohio Schools Council Assembly at which a quorum is present. Approval of a modification, amendment or supplement requires a simple majority vote of the quorum."

Moved _____

Second _____

Vote: _____

Current Policy 1.1 and Policy 1.3

Policy 1.1 Agreement Section 10: "This Agreement may be modified, amended, or supplemented in any respect not prohibited by law upon approval of the modification, amendment, or supplement by the governing bodies of two thirds of the Members, the amendment, modification, or supplement shall thereupon become binding upon all Members."

Policy 1.3 Bylaws Section 11: "These ByLaws May be modified, amended or supplemented in any respect upon the approval of the modification, amendment, or supplement by first at least two-thirds of the Members' representatives and thereafter by at least two-thirds of the Members and the approved amendment, modification, or supplement shall only thereupon become binding upon all Members."

Rewrite of Policy 1.1 and Policy 1.3

Policy 1.1 Agreement Section 10: "This Agreement may be modified, amended, or supplemented in any respect not prohibited by law upon approval of the modification, amendment, or supplement at an Assembly Meeting by a majority vote of the quorum of superintendents of the Members, and the amendment, modification, or supplement shall thereupon become binding upon all Members."

Policy 1.3 Bylaws Section 11: "These ByLaws may be modified, amended or supplemented in any respect upon the approval of the modification, amendment, or supplement at an Assembly Meeting by a majority vote of the quorum of superintendents of the Members and the approved amendment, modification, or supplement shall only thereupon become binding upon all Members."

Steps to complete requested resolution:

- 1: Print attached resolution requested by Ohio Schools Council
- 2: Approve at 2023 Board of Education Organizational Meeting or early 2023 Board meeting
- 3: Email signed copies to Jean Esther at jesther@osconline.org.

	<u>Original Budget</u>	<u>Architect Projection</u>	<u>Engelke Bid</u>
Building Construction	\$1,000,000.00	\$1,176,547.89	\$1,535,971.93
Architect Fees	\$90,000.00	\$90,000.00	\$90,000.00
Parking Lot	\$100,000.00	\$84,219.00	Included in 1.535 million
Attorney Fees/MISC	\$20,000.00	\$20,000.00	\$20,000.00
Subtotal	\$1,210,000.00	\$1,370,766.89	\$1,645,971.93
Contractor Fees/Soft Costs/Prevailing Wage			
(40% of Building and Parking lot per our Architects)	Not planned for	\$504,306.66	Included in 1.535 million
NEOnet Costs (not in construction costs)			
Sub Total	\$1,210,000.00	\$1,995,073.55	\$30,446.10
			\$1,676,418.03
2023 GEER Grant (subtract)	\$189,170.00	\$189,170.00	\$189,170.00
Grand Total	\$1,020,830.00	\$1,805,903.55	\$1,487,248.03

(includes cameras and miscellaneous technology hardware and wiring)

Savings from Architect Projection \$318,655.52

Educational Service Center of Medina County
124 West Washington St.
Medina, OH 44256

CONFERENCE/WORKSHOP ATTENDANCE REQUEST AND EXPENSE VOUCHER

To: **Superintendent** Date: 2-17-2023
 From: Becky Williams Position: Gifted Coordinator
 Title of Event: SAS EVAAS training - Ohio EVAAS University
 Sponsored by: SAS EVAAS
 Date(s): March 14-16-Virtual Location: Cary N.C.
April 11-14 Cary N.C.
 Brief explanation of conference/workshop: This training is to learn about value added on our state report cards
 Other ESC Employees attending: _____

Conference will be: _____ Half Day _____ Full Day ☒ 2 or more

Expenses to be reimbursed	Estimate	Actual	
Registration	<u>0</u>	_____	
Hotel Room	<u>600.⁰⁰</u>	_____	
Travel/Mileage	<u>800.⁰⁰</u>	_____	Total Miles _____
Meals	<u>340.⁰⁰</u>	_____	
Other (explain) <u>rental car</u>	<u>500.⁰⁰</u>	_____	
Parking, tolls, etc.	<u>2240.⁰⁰</u>	_____	
Total		_____	

Account # _____

- Submit at least ten working days prior to conference/workshop. **Out of state-30 days prior to workshop.**
- Please inform Treasurer's Office if you need to reserve a credit card.
- Itemized receipts must be turned in to the Treasurer's Office following the conference/workshop
- District Supervisor approval _____

Treasurer's Office Use

Funds Available _____ Partial Funds Available _____

 Treasurer

P. O. # _____

Superintendent / Date

PURCHASE SERVICES AGREEMENT

The Medina County ESC ("Board" or "District") and Jon List (hereinafter "Contractor") hereby enter into an agreement for the provision of services as an independent contractor as follows:

1. **ENGAGEMENT.** The Board engages Contractor as an independent contractor for the performance of certain services, namely:

- General consultation to act as the director/operations manager and schedule, evaluate, and carry out improvements and repairs of District facilities;
- Evaluate and inspect mechanical systems District-wide;
- Evaluate systems, procedures, and inventory for maintenance/custodial;
- Meet with Principals from all buildings to develop a wants and needs list in order to direct repairs or updates to areas in their respective buildings;
- Develop a clear operational 3-year forecast for the District that will define the direction and allocation of funds for construction related projects.

2. **TERM.** This Agreement is effective as of **INSERT DATE**, 2023, and shall remain in full force and effect until **INSERT DATE**, 2023. Either Party may terminate this Agreement upon thirty (30) days prior written notice to the non-terminating Party.

3. **PAYMENT.** The Board will compensate Contractor in the amount of \$48.00 per hour for a maximum of twenty (20) hours per week or eighty (80) hours in a month in an amount not to exceed \$23,040.00 (480 total hours) unless expressly permitted by the District through authorization by the Superintendent or designee. Said amount shall be paid monthly. Hours worked and reports must be submitted each Monday for review and payment processing. No mileage or other expenses will be paid. Contractor agrees to declare earnings for all tax purposes (local, state and federal) is the sole and exclusive responsibility of Contractor. Contractor agrees to provide the Board a written invoice which includes the consultation fee, days worked and hours worked, which shall occur only between the hours of 2:00 p.m. and 6:00 a.m., Monday through Friday and any applicable hours on weekends and shall include both phone consultation and the on-site performance of work.

4. **DUTIES.** Contractor shall hold himself available to render, and shall render at the request of the Board, the services set forth in paragraph 1 above for the benefit of the Board. Contractor agrees that he shall render all services in a manner that does not discriminate on the basis of race, color, age, sex, religion, disability, and/or national origin. Contractor shall devote such time as may be reasonably required to perform Contractor's duties under this Agreement, but no more than the amount of time set forth in paragraph 3 above. The Contractor will maintain, for the duration of this Agreement, any certificate or license required by law to perform the services required by this Agreement.

5. **FACILITIES.** While this Agreement is in effect, the Board will provide access to Contractor District facilities as may be reasonably necessary to Contractor to perform the terms of this Agreement.

6. **INDEPENDENT CONTRACTOR.** In consideration of this Agreement, Contractor acknowledges, recognizes, and defines himself as being an independent contract of the Board and not an employee of the Board. Any claims to employee status are hereby waived. The Board shall carry no Workers' Compensation insurance or any health or accident insurance to cover Contractor (or Contractor's employees, if any). Contractor shall not be a participant in any fringe benefits of the Board, including pension or profit sharing plans, life insurance, paid vacations, or paid holidays. The Board shall not pay any contribution to Social Security, unemployment insurance, federal or state withholding taxes, nor provide any other contributions or benefits which might be expected in an employer-employee relationship. Contractor agrees to report and pay any contributions for taxes, unemployment insurance, Social Security and other benefits for himself. Contractor, as a sole proprietor, elects not to obtain or carry workers' compensation coverage for himself. Contractor expressly agrees that he will not use or otherwise rely in any fashion or to any degree any employee or any subcontractor in connection with this engagement and/or his performance of services for the Board. Contractor shall determine the manner in which the work shall be performed and shall determine the specific procedures to be performed to render the services requested by the Board. Contractor shall exercise independent professional judgment in the rendering of services for the Board.

7. **RISK.** Contractor shall perform work under this Agreement at Contractor's own risk. Contractor shall indemnify and hold harmless the Board from any claim, demand, loss, liability or damage which may be suffered by the Board as a consequence of Contractor's actions or omissions.

8. **DISCLOSURE OF INFORMATION.** Contractor shall not disclose or appropriate to her own use, or to the use of any third party, at any time during or subsequent to the term of this Agreement, any secret or confidential information of the Board of which Contractor becomes informed during Contractor's relationship with the Board, whether or not developed by Contractor, including, but not limited to, personally identifiable student information.

9. **ENTIRE AGREEMENT AND RELEASES.** This Agreement contains the entire agreement of the Parties and there are no other promises or conditions in any other agreement, whether written or oral. This Agreement supersedes any prior written or oral agreements between the Parties. Each of the Parties hereby releases and discharges the other from any and all obligations and liabilities previously existing or now existing by reason of any prior agreement or relationship, it being the intention of the Board and Contractor that this Agreement shall supersede and be in lieu of any and all prior agreements or understandings between them.

10. **AMENDMENT.** This Agreement may be modified or amended if the amendment is in writing and signed by both parties.

11. **SEVERABILITY**. If any provision of this Agreement shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court finds any provision of this Agreement is invalid or unenforceable, but by limiting such provision it would become valid and enforceable, then such provision shall be deemed to be written, construed and enforced as so limited.

12. **WAIVER OF CONTRACTUAL RIGHT**. The failure of either Party to enforce any provision of this Agreement shall not be construed as a waiver or limitation of that Party's right to subsequently enforce and compel compliance with every provision of this Agreement.

13. **APPLICABLE LAW**. This Agreement shall be governed and construed in accordance with Ohio Law.

IN WITNESS WHEREOF, the parties have signed this Agreement on the dates shown below:

INDEPENDENT CONTRACTOR:

By: _____
MEDINA COUNTY ESC

By: _____
Board President/Designee

Date above signed: _____

Date above signed: _____

CERTIFICATE OF FUNDS

(ORC 5705.41)

The undersigned Fiscal Officer of Owner hereby certifies in connection with the Agreement to which this Certificate is attached that the amount required to meet the obligations under the contract, obligation, or expenditure for the services described in the attached agreement, has been lawfully appropriated for the purpose, and is in the treasury or in process of collection to the credit of an appropriate fund, free from any outstanding obligation or encumbrance.

Dated: _____

Fiscal Officer _____

